



**Human Resources Department**

616 Third Avenue  
Two Harbors, MN 55616  
Phone: (218) 834-8323  
Fax: (218) 834-8482  
Website: [www.co.lake.mn.us](http://www.co.lake.mn.us)

July 26, 2024

**INTERNAL EMPLOYMENT NOTICE**

**POSITION: SIGN MAINTENANCE WORKER**

The current vacancy is for one full-time position in the Lake County Highway Department.

**SALARY:** \$22.79 - \$30.77 per hour

**CLOSING DATE: Friday, August 2, 2024; 4:30 p.m.**

Memo of Intent must be received at Lake County Human Resources office by 4:30 p.m. on or before the posted closing date. No memos of intent will be accepted after the closing date unless postmarked that date.

**MINIMUM QUALIFICATIONS:**

High school diploma or G.E.D.; 1 year related experience; or an equivalent combination of education and experience; and a valid Class B Commercial Driver's license without airbrake or automatic transmission restrictions.

**RESPONSIBILITIES:**

Responsible for ordering, installing, inspecting, and maintaining highway signs. Responsibilities may include coordinating ordering and installing highway signs; setting up special event signs; and performing other semi-skilled manual labor under all types of weather conditions. Operates plow trucks and loader for plowing snow; applying sand/salt; and performs visual road checks for winter maintenance needs.

**PHYSICAL-MEDICAL STANDARDS:**

Applicants must meet essential physical requirements of the position.

**VETERAN'S PREFERENCE:**

Proof and claims for Veteran's Preference must be filed with Lake County Human Resources at time of application.

**NON-DISCRIMINATION:**

Lake County is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, creed, sex (including pregnancy), age, color, national origin, religion, disability, sexual orientation, gender identity, marital status, status with regard to public assistance, familial status, membership or activity in a local commission, genetic information, or any other protected classification.